



**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Housing and Community Services – Fees and Charges 2013/14
Decision-maker	Deputy Leader and Cabinet Member for Housing Management
Earliest date when decision can be taken	21 February 2013
Key decision – Yes/No?	Yes
Date published on forward plan	March 2012
Date sent to cabinet member	13 February 2013
Recommendation	<ol style="list-style-type: none"> 1. That the Deputy Leader and Cabinet Member for Housing Management agrees to the proposed variation in charges for housing operations set out in Appendix 1 and specialist housing services set out in Appendix 2. 2. That the Deputy Leader and Cabinet Member for Housing Management agrees to the implementation of the proposed statutory and non-statutory fees and charges for 2013/14 from 1 April 2013.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Gerri Scott, Strategic Director of Housing and Community Services
Report author (Name and job title)	Shaun Regan, Senior Finance Manager
Contact number	020 7525 7771

PART B

(Cabinet Member to complete this section)

DECISION(S)
Agree recommendations in report.

REASONS FOR DECISION

As in report.

**ALTERNATIVE OPTIONS
CONSIDERED**

None.

REPRESENTATIONS RECEIVED

None.

ADDITIONAL ADVICE RECEIVED

None.

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None.

DECLARATION

I ~~approve~~/~~reject~~ the recommendations set out in the report.*

~~or~~

I ~~approved~~ an alternative course of action set out in Part B.*

~~or~~

I ~~have referred~~ this matter to the Full Cabinet for decision.*

(* - Please delete as appropriate)

Signed.....



.... Dated.....21 February 2013

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O Box 64529, London SE1P 5LX – tel: 020 7525 7225.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.